

# Year 6 Planners



Dear Parents,

Your child has been provided with their very important **Year 6 Planner** this week. It will be their responsibility to ensure that they take it home each night and bring it back to school each morning. Children are expected to keep their planner clean and dry and not lose it (as it is the only one that they will get for the year!).

## **Expectations regarding Planners:**

**Pupils** will keep a record of time spent completing homework (Reading, Times Table Rock Stars, Spellings), class messages, key dates and arrangements for events such as special days, visitors and smaller school trips, in their planner; please note that we send home fewer letters in Year 6 as we relay some information through planners. Children will also use special pages in their planners to periodically record their assessment results, track progress, spellings, reading books and so on.

**Teachers** will provide specific opportunities to model, give out and allow children time to record messages clearly in their planners; we will also check all children's planners each Friday and sign at the bottom of that week's page as well as tracking homework completed. Stickers are sometimes awarded for achievements and completing homework in Year 6, so children like to stick these in or on their planners as feedback.

**Parents** are asked to please look regularly at what has been recorded in their child's planner and read any important information or messages, to make you aware of what is going on in Year 6. We would like each child's planner to be signed by a parent once a week, to show that you have checked it. If you need to send a short message to your child's teacher at any time, then please use the space at the bottom of that week's page and tell your child to show it to us or leave it open on our desk, so we can respond appropriately.

Many thanks for your support in helping your child to keep an organised and efficient school planner. This is important preparation for Secondary School, so we hope your child enjoys getting organised and it helps you keep in touch with all the exciting things happening in their last school year!

**The Year 6 Team**